

Hustisford School District

District Office

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Jon Duhr

Director Financial Services

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Clint Bushey

Principal

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Margaret Bell

Principal

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, March 1, 2021

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, March 1, 2021, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Heather Cramer, District Administrator; Jon Duhr, Business Manager; and Steve Weinheimer, member

New Business:

- HVAC update—Mrs. Cramer updated that she had worked on getting contractors to come in to provide a bid on doing the work on the wall of the boiler room at JHE in order to get the boiler in working order. The bids will be brought before the board at the March meeting. Bassett is hoping to have the work done in March or early April.
- Maintenance Staffing Update—The committee was updated on staffing within the maintenance department. A job has been posted for custodial staff to complete the staff. The posting closes on March 3.
- Operational Referendum—The committee discussed the options for a mailing for the referendum.
- COVID protocols—Mrs. Cramer will continue to monitor the county and the state numbers. She will provide information as it becomes available from DHS and the CDC. The travel protocol was discussed as well with break coming up.
- Dance Request—The committee reviewed the request from Ms. Anderson in regards to a dance recital in spring. The committee would like Mrs. Cramer to present her with options in regards to the proposal. The number of tickets for the event will be dependent on the number of dancers.
- Building Use Form—The policy and personnel committee asked to review the form so Mrs. Cramer also brought this to the B/G committee to review.
- Summer Planning—Mrs. Cramer inquired about summer maintenance projects and asked the committee what they would be interested in reviewing for possibilities. The committee discussed looking at flooring in the remaining carpeted rooms at JHE.
- Maintenance Purchasing and Supplies—The committee discussed district policy 6450 and 6320 in regards to purchasing.